



**SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI**  
**ERASMUS+ Information Sheet**  
**Academic year 2024 – 2025**

<b>Name of the Institution</b>	<b>Sofia University St. Kliment Ohridski</b>
<b>Erasmus code</b>	<b>BG SOFIA06</b>
<b>Rector, Erasmus Institutional Coordinator</b>	Prof. Georgi Valchev, PhD
<b>Head of International Relations Office, Administrative Erasmus Coordinator</b> IIA Contact Person	Ms. Irena Atanasova +359 2/ 9308 220 <a href="mailto:i.atanasova@admin.uni-sofia.bg">i.atanasova@admin.uni-sofia.bg</a>
<b>Address:</b>	15, Tsar Osvooboditel Blvd., 1504 Sofia, Bulgaria, Rectorate building, 1st floor, offices 5 & 15A
<b>Tel:</b>	(+ 359 2) 9308 220; 9308 700; 9308 422
<b>Email:</b>	<a href="mailto:erasmus@admin.uni-sofia.bg">erasmus@admin.uni-sofia.bg</a>
<b>Website:</b>	<a href="http://www.uni-sofia.bg/">www.uni-sofia.bg/</a>
<b>Erasmus website:</b>	<a href="https://erasmus.uni-sofia.bg/site/income/">https://erasmus.uni-sofia.bg/site/income/</a>
<b>Facebook page:</b>	<a href="#">Erasmus+ Sofia University</a>

<b>Academic Calendar</b>	<b>October 2024 – July 2025</b> <a href="https://erasmus.uni-sofia.bg/site/income/about-the-university/academic-calendar/">https://erasmus.uni-sofia.bg/site/income/about-the-university/academic-calendar/</a>
<b>Nomination deadlines</b>	1 June – Autumn semester/full academic year 1 November – Spring semester
Nominations to be sent via email to <a href="mailto:incoming.erasmus@admin.uni-sofia.bg">incoming.erasmus@admin.uni-sofia.bg</a> <b>Required information:</b> <ol style="list-style-type: none"><li>1. Name and Erasmus code of the Sending Institution</li><li>2. Full name of the student</li><li>3. Email address</li><li>4. Field of study</li><li>5. Level of study (BA, MA or PhD)</li><li>6. Period of the mobility (autumn, spring semester, full academic year)</li><li>7. Student with special need: Yes/No; If yes, please provide more details</li></ol>	
<b>Application deadlines</b>	15 June – Autumn semester/full academic year 15 November – Spring semester
<b>Language of instruction</b>	English, Bulgarian (B1 or higher)
<b>How to apply</b>	<a href="https://erasmus.uni-sofia.bg/site/income/how-to-apply/">https://erasmus.uni-sofia.bg/site/income/how-to-apply/</a>

<b>Course offer</b>	<a href="https://erasmus.uni-sofia.bg/site/income/courses/course-list-2024-2025/">https://erasmus.uni-sofia.bg/site/income/courses/course-list-2024-2025/</a>
<b>Accommodation</b>	Further information will be provided after the application <a href="https://erasmus.uni-sofia.bg/site/income/during-your-mobility/accommodation/">https://erasmus.uni-sofia.bg/site/income/during-your-mobility/accommodation/</a>
<b>Visa</b>	Citizens of EU countries do not need a visa to study in Sofia. Students with non-EU/EEA nationality need a student visa, which they should apply for at the Bulgarian Embassy/Consulate well in advance.
<b>Medical Insurance</b>	Students shall have adequate insurance coverage - a medical insurance valid for Bulgaria for the whole period of the mobility, covering all costs for urgent medical care and emergency hospital treatment, accident and serious illness (including permanent and temporary incapacity), death and repatriation, third party liability. More details here: <a href="https://erasmus.uni-sofia.bg/site/income/practical-information-2/visa/">https://erasmus.uni-sofia.bg/site/income/practical-information-2/visa/</a>
<b>Practical Information</b>	<a href="https://erasmus.uni-sofia.bg/site/income/practical-information-2/">https://erasmus.uni-sofia.bg/site/income/practical-information-2/</a>
<b>Grading system in Bulgaria</b>	<a href="https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale/">https://erasmus.uni-sofia.bg/site/income/erasmus/grading-scale/</a>

<p align="center"><b>ERASMUS+ Coordinators</b></p> <p align="center"><b><u>Nominations and Application documents to be sent to the Incoming Student Mobility Team</u></b></p>		
<p align="center"><b>Incoming Student Mobility Team</b></p> <p align="center"><b><a href="mailto:incoming.erasmus@admin.uni-sofia.bg">incoming.erasmus@admin.uni-sofia.bg</a></b></p>		
<p><b>Mr. Antonio Stoichkov -</b> <b><a href="#">Transform4Europe Alliance</a></b> +359 2/ 9308 422 <a href="mailto:astoichkov@admin.uni-sofia.bg">astoichkov@admin.uni-sofia.bg</a></p>	<p><b>Ms. Karolina Manukyan</b>  +359 2/ 9308 422 <a href="mailto:kmanukyan@admin.uni-sofia.bg">kmanukyan@admin.uni-sofia.bg</a></p>	<p><b>Ms. Antonia Dimitrova</b>  +359 2/ 9308 422 <a href="mailto:adimitrova@admin.uni-sofia.bg">adimitrova@admin.uni-sofia.bg</a></p>
<p align="center"><b>Outgoing Student Mobility Team</b></p> <p align="center"><b><a href="mailto:outgoing.erasmus@admin.uni-sofia.bg">outgoing.erasmus@admin.uni-sofia.bg</a></b></p>		
<p align="center"><b>Ms. Jenny Ivanova</b> Cyprus, Finland, France, Germany, Iceland, Luxembourg, Netherlands, Norway, Portugal, Sweden, Turkey +359 2/ 9308 700 <a href="mailto:ila@admin.uni-sofia.bg">ila@admin.uni-sofia.bg</a></p>	<p align="center"><b>Ms. Vessa Draganova</b> Austria, Czech Republic, Estonia, Latvia, Lithuania, Malta, Poland, Slovakia, Spain +359 2/ 9308 700 <a href="mailto:vdraganova@admin.uni-sofia.bg">vdraganova@admin.uni-sofia.bg</a></p>	

<p><b>Ms. Mira Georgieva</b> Belgium, Croatia, Denmark, Greece, Italy, Ireland, North Macedonia, Romania, Serbia, Slovenia +359 2/ 9308 700 <a href="mailto:mgeorgieva@admin.uni-sofia.bg">mgeorgieva@admin.uni-sofia.bg</a></p>	<p><b>Mr. Antonio Stoichkov</b> <b><u>Transform4Europe Alliance</u></b> +359 2/ 9308 422 <a href="mailto:astoichkov@admin.uni-sofia.bg">astoichkov@admin.uni-sofia.bg</a></p>
<p><b>Staff Mobility Team</b></p>	
<p><b>Mr. Tsvetan Bogdanov</b> Operative ERASMUS+ Coordinator Incoming / Outgoing staff mobility +359 2/ 9308 220 <a href="mailto:tsvetan@admin.uni-sofia.bg">tsvetan@admin.uni-sofia.bg</a></p>	<p><b>Ms. Milena Mateeva</b> ERASMUS+ Coordinator Incoming / Outgoing staff mobility +359 2/ 9308 422 <a href="mailto:m.mateeva@admin.uni-sofia.bg">m.mateeva@admin.uni-sofia.bg</a></p>

<p><b>FACULTY Coordinators</b> <b><u>To be contacted regarding courses, ECTS, syllabus, preparation of Learning agreement etc.</u></b> <a href="https://erasmus.uni-sofia.bg/site/income/about-the-university/faculties/">https://erasmus.uni-sofia.bg/site/income/about-the-university/faculties/</a></p>
--

*International Relations Office  
Sofia University St. Kliment Ohridski*